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**NORTH WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held at St Margaret's Church on the corner of  
Church Lane/Hall Park Avenue, Horsforth, Leeds 18 on  
Monday, 16th February, 2009 at 2.00 pm**

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**MEMBERSHIP**

Councillors

B Anderson	-	Adel and Wharfedale
J L Carter	-	Adel and Wharfedale
C Fox	-	Adel and Wharfedale
S Andrew	-	Guiseley and Rawdon
J Bale	-	Guiseley and Rawdon
G Latty	-	Guiseley and Rawdon
A Barker	-	Horsforth
B Cleasby	-	Horsforth
C Townsley (Chair)	-	Horsforth
C Campbell	-	Otley and Yeadon
R Downes	-	Otley and Yeadon
G Kirkland	-	Otley and Yeadon

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**Agenda compiled by:  
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**Stuart Robinson**

**W N W Area Manager: Steve Crocker  
Tel: 395 0966**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p><b>No exempt items or information have been identified on this agenda.</b></p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To receive and approve the minutes of the previous meeting held on 15<sup>th</sup> December 2008.</p>	1 - 8

Item No	Ward	Item Not Open		Page No
8			<p><b>RELATIONSHIP AND REPORTING BETWEEN STREETSCENE SERVICES AND AREA COMMITTEES (COUNCIL FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods outlining how Streetscene Services operates and on the working relationship between Area Committees, Area Management and Streetscene Services.</p>	9 - 26
9			<p><b>RELATIONSHIP AND REPORTING BETWEEN HEALTH AND ENVIRONMENTAL ACTION SERVICE, INCLUDING THE ENVIRONMENTAL ACTION TEAMS, AND AREA COMMITTEES (COUNCIL FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods outlining how Environmental Action Services operates, with particular focus on the Environmental Action Teams.</p>	27 - 50
10			<p><b>PUBLIC CCTV IN THE NORTH WEST OUTER AREA (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods on a overview of Leeds City Council Community Safety Public CCTV and its effectiveness over the past six years.</p>	51 - 56
11			<p><b>PRICING AND LETTINGS POLICY FOR COMMUNITY CENTRES (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods outlining a revised Pricing and Lettings Policy to be implemented across Outer North West Leeds on behalf of the Area Committee.</p>	57 - 70
12			<p><b>WELL-BEING BUDGET REPORT (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods providing the Area Committee with a current position statement on the well-being budget, details of proposed projects and small grant applications received todate.</p>	71 - 80

Item No	Ward	Item Not Open		Page No
13			<p><b>AREA MANAGER'S REPORT (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods informing the Area Committee of progress on a number of projects in Outer North Leeds as determined by the Area Delivery Plan 2008-11.</p>	81 - 86
14			<p><b>COMMUNITY ENGAGEMENT :CALENDAR OF EVENTS (EXECUTIVE FUNCTION)</b></p> <p>To consider a report of the Director of Environment and Neighbourhoods seeking approval of the Area Committee for a timetable of events which will enable the Area Committee, with the support of the Area Management Team, to implement a calendar of communication and engagement activities.</p>	87 - 90
15			<p><b>KEY MESSAGES FROM AREA COMMITTEE SUB GROUPS AND FORUMS (EXECUTIVE FUNCTION)</b></p> <p>To consider report of the Director of Environment and Neighbourhoods providing Member with an update and summary on progress made at the Area Committee sub groups and ward forums that have taken place since the last Area Committee meeting.</p>	91 - 94
16			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>Monday 30<sup>th</sup> March 2009 at 2.00pm (venue to be confirmed)</p> <p><b>MAP OF TODAY'S MEETING</b></p> <p>St Margaret's Church, located on the corner of Church Lane/Hall Park Avenue, Horsforth, Leeds 18.</p>	95 - 96